

WOOD COUNTY ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD

**PROGRAM AND OUTCOMES MEETING MINUTES
SEPTEMBER 11, 2017**

ADAMHS BOARD MEMBERS PRESENT:

Jessica Clements	Leanne Eby
Patrick Wise	Sue Moore
Cary Wise	Erin Hachtel
Allan Baer	Marc Jensen

ABSENT:

GUESTS PRESENT: Jeff Howell, Dave Timmerman, Kathy Mull, Janelle LaFond, Kyle Clark, Ayern Williams, and Aimee Coe

ADAMHS BOARD STAFF PRESENT: Tom Clemons, Julie Launstein, Chris Streidl, and Britni Fackler

1. CALL TO ORDER

Sue Moore called the meeting to order at 5:31 p.m. A quorum was present.
Introductions...

2. OLD BUSINESS

New Board Member Website, Review of Project and New Design: It was recommended to print on paper to see if the color green is dark enough. A light blue is not recommended, dark blue is easier on the eyes. We will make sure that Martini Creative incorporates audio and visual compliance for those with disabilities

Rental Lease ADA Update: Pam Shumaker worked with various parties on this. Arlen de la Serna from the Prosecutors Office has reviewed the information we received. Our building is grandfathered in, so it meets the requirements. We do have correspondence from 2016 from our landlord. Tom Clemons met with David Mauer who is the landlord. Mauer has come up with a few options for the bathrooms. The entrances to building may need an electronic button. He will consider these things. Hopefully Clemons will have some information for the Board Meeting. He is more than willing to work with us. Carpeting is up to code as well. Shumaker also talked to Mr. Foss at the County. The agreement between the Mauer, the County and the Prosecutor was unanimous. Clemons suggests that we move forward with the lease agreement and do it for rest of fiscal year. Clemons also recommended to then look at the upgrades and evaluate. It was mentioned that no funding is available but a tax write off up to \$10,000 can be taken. The census was to move forward.

Regional Crisis Stabilization, Withdrawal Management Center Project Update: There is funding available for regional detox centers and also crisis stabilization centers. The Department is charged with implementing these. The ADAMHS Board Directors for each region of the state is to come up with a plan that will be submitted to ODMH. The funding is more operation in nature. There is a meeting this Friday to discuss this. They are looking at having two centers (Troy and Lima area). There are about five regions. North West region state hospital is in Toledo. 11 ADAMHS Board with 22 counties are involved. The Lima location would be at St Rita's and would have about eight beds. Sandusky Seneca Tiffin detox center was mentioned. There is a proposal from Unison for doing something in Bowling Green. The location is the issue. Clemons has met with the Commissioners. Commissioner did say Bowling Green would be a nice spot since it is the corridor of I-75 and Route 6. These would be free standing or part a part of the hospital. The Wood County Board has not traditionally spent money on capital projects. This would be a 16 bed (8 for detox and 8 for crisis stabilization) this is not just for Wood County. Wood County Hospital is looking at withdrawal management. The withdrawal length of stay is about 3.4 days. Stand-alone detox length of stay is maybe 4.5 days. A member recommended checking into Mercy and Promedica locations in Perrysburg. There is a possibility of the Commissioners leasing land but we might have to own the building. They are willing to consider renting to a nonprofit organization, if there is some assurance that a building would be utilized for a long time. A member reported that Summit County had a full-blown crisis stabilization unit. He mentioned it might be worth seeing how they are operating this way, and how they funded it. This was staffed 24/7. Tom will talk to Jerry Craig, the Executive Director of Summit County ADAMHS Board. Clemons will keep everyone updated.

Criminal Justice-Mental Health Coordinator Position Joint Funding Proposal Prosecutor /QRT Grant: This is the grant Prosecutor Paul Dobson presented on the Board Meeting. He is still trying to get funding from JFS, Health Department and Commissioners. Commissioners have approved some funding but are looking for about \$44,541.51 from us. The Wood County Sheriff, the Wood County Prosecutors Office along with the ADAMHS Board have submitted a grant application to implement a Quick Response Team(QRT) that would respond within 24 to 72 hours to those who have overdosed. The Wood County Sheriff's Office would provide a deputy to work with the coordinator. The coordinator position would work with a four-step program that would consist of a quick response team, pretrial diversion, intervention in lieu of conviction and a special court drug. The coordinator would develop and coordinate programs by overseeing to make sure they run successful and see what is not. Allan Baer made a motion to bring this to the full Board Meeting for approval for \$44,541.51 Marc Jensen seconded. This would not be limited to opiates. Motion carried.

3. **NEW BUSINESS**

New Staff Position Descriptions and Table of Organization Proposals: There is a change in the Director of Quality Improvement and the Associate Director, please see the attached table. There will be some administrative functions that will be split across the positions since there must be overlap for backup. Clemons is working on revising position descriptions for those two positions.

Clemons is still working on this. More information will be presented in the Executive Committee and more information to come at the Board Meeting. The Board Packet will be sent as early as Friday or Monday at the latest. Lorrie Lewandowski will be retiring the end of November and we need to replace the position. Clemons reported people with experience could assist with hiring process.

FY 18 Board Projects Timelines- Clemons stated at the June Board meeting that he would begin meetings in October with the Board's contract agencies to study and plan, jointly, for appropriate reductions in Board funding for FY 2019 and beyond. It would be premature to begin these meetings earlier without solid numbers of Board expenditures for FY17, which we won't have until early October. Clemons estimates this planning will take seven months, or until April 2018. This time is needed to evaluate our best estimates of the impact of the Behavioral Health Redesign implementation, set to occur on January 1, 2018. We think we will have a reasonable estimate of Board expenditure reductions for FY 2019, assuming the Board begins implementing service reimbursement rates consistent with Medicaid rates. Contract agencies were informed that the Board would need to reduce its rates to match Medicaid in FY19. We will also look at what service and program costs could be reduced due to improved efficiency and prioritization of services. We plan to be on the ballot for the November 2018 election for our smaller 1.0 mill, ten-year, levy. The Board will need to decide whether to ask voters to approve a renewal, a replacement or asking for additional millage. To begin this process with Board members and other stakeholders, we need to have final end-of-fiscal year revenue and expense data. This should be available by early October. Using the FY18 year-end numbers, Julie Launstein can determine accurate five-year fund balance projections, necessary for Levy decisions. We expect that we can present this information to committees in November. We believe we will be able to obtain updated projections of levy revenue from the Wood County Auditor's office in February or March. Again, this information will be necessary for levy decisions. We usually begin the levy process in April. Clemons will provide the levy campaign time line and project plan in January or February. Board Reporting Clemons will be reporting information to the Board for consideration and input beginning with the November committee meetings, you may anticipate these items appearing on committee agendas beginning in November. It was recommended to get the word out about how much it has cost our system of care for the opiate addiction alone. The community members do not know this. This should be a discussion topic that Clemons will talk to agencies about in October. There potentially will be a retreat in March or April.

4. **Public Concerns** - None

5. **Other**

On Thursday at 1:00 p.m. at the BCI on BGSU campus there will be a legislature meeting with Robert Sprague and Theresa Gaverone. This meeting is to discuss monitoring and outreach on neonatal opiate epidemic. If you want to attend please contact Tom Clemons by end of tomorrow this would be from 1-2:30 p.m. It would be great if providers can attend.

Randy Gardner will be doing a presentation on Heroin and Opioids in Bowling green and Wood County at the Wood County Public Library at 7 p.m. on Wednesday.

Kyle Clark informed everyone the Opiate Task Force continues to meet and has an advisory Board Meeting Friday and then an open Task Force meeting at 8:30 a.m. on Friday. Clemons has also been getting the word out by sharing the Helping Hand Brochures and sharing a document of all the items the Board has been doing in terms of helping with the Opiate Epidemic. The Wood County Prevention Coalition put together a radio commercial inviting people to next meeting and get active. Lastly, Clark reported the ATOD community based program is trying to reach out to more than just students.

Janelle LaFond – Will come on Thursday to BGSU Meeting.

Cocoon- The shelter is full and nonresidential is busy, the numbers are up. Gearing up for the Dueling Pianos event on October 19th from 6-9 p.m. Tickets are \$30 and the ticket enters you into a raffle, you do not need to be present to win. The funds raised goes back into programming. You can purchase a ticket on Facebook or reach out to Kathy Mull.

Jeff Howell- Will attend Thursday's meeting.

Aimee Coe- Wanted to remind people of the Project Dawn.

Chris- Project Dawn is Deaths Avoided by Naloxone. This helps get Narcan into the hands of the community.

Next Program and Outcomes Committee Meeting: October 10, 2017

Marc Jensen made a motion to adjourn and Allan Baer seconded.

Approved by: Leanne Ely
Program Chairperson

9/25/2017
Date

Submitted by Britni Fackler, Secretary

Memo to: Members of the Wood County Alcohol, Drug Addiction and Mental Health Services Board
From: Tom Clemons, Executive Director
Date: September 8, 2017
Regarding: Board Office Building ADA Concerns

At the Board meeting held on August 28, 2017, there was discussion about the new rental agreement for our office space for the current and following fiscal years. Questions were raised regarding building compliance with federal Americans with Disabilities Act (ADA) standards for building access and restrooms. The Board acted to table the motion to approve the two-year rental agreement and to authorize the Executive Director to pay our rent for up to four months while the matter of ADA compliance was addressed.

At the Board staff meeting on August 29th, I asked Pamela Shumaker to investigate the building's ADA compliance. Pam arranged for ADA compliance determination by: Nick Foos (Wood County Department Director of Building & Grounds), David Maurer (our landlord) and Arlen de la Serna (Wood County Assistant Prosecutor and Chief of the Civil Division) as the Wood County Prosecutor is the Board's legal counsel. Mr. Foos inspected the building. Mr. Maurer also contacted the architect to inspect the building as well.

All sources unanimously agreed that the building meets all legal ADA requirements, due to the age of the building. If the building was newer, or if major modifications were made to the building, then the most current ADA standards would be required. Please see each of the individual attachments that indicate the building is in legal compliance.

- The first attachment is from email correspondence with David Maurer in October 2016 when this issue was originally brought to our attention.
- The second attachment is from Nick Foos who is the Department Head of Building & Grounds for the County offices, who inspected our building.
- The third attachment is from Arlen de la Serna, our legal counsel from the Prosecutor's office.
- The fourth attachment is from the architect David Maurer asked to inspect the building.

I met with Mr. Maurer on Thursday September 7th and I asked him if he would be willing to determine what needed to be done to meet the most current regulations and consider making such modifications. Mr. Maurer readily agreed to this request. He thought it might be a few weeks before he would know what he could do. He did come up with some practical solutions to come into compliance with the most current ADA standards. He will explore several options and will get back to us as soon as possible. It should be noted that vertical grab bars were installed in both bathrooms on September 7th. We hope we will have additional information by the September Board meeting.

I want to thank Pam Shumaker for her thoroughness and efficiency in gathering the relevant information.

Pamela J. Shumaker

From: David Maurer <david.maurer@greenbriarrentals.com>
Sent: Tuesday, October 11, 2016 12:24 PM
To: Pamela J. Shumaker
Subject: Re: FW: Men's Restroom

Thank you Pam. I did have an architect review both bathrooms a couple years ago and I was told they were substantially in compliance with ADA codes at that time. I can revisit those bathrooms with the architect to see if there have been changes recently. Updating grab bars and toilets is probably something we can do without too much difficulty.

Thank you!

Dave

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Pamela J. Shumaker

From: Foos, Nick <nfoos@co.wood.oh.us>
Sent: Thursday, August 31, 2017 1:08 PM
To: Pamela J. Shumaker
Subject: ADA Restrooms

Hi Pam,

After doing a little digging, I found some information to back up my thoughts. Your restrooms are ok the way they are far as being ADA compliant. This was my initial thought, but I wanted to find some language to back that up. Just to put it in perspective, if you build a house in 1960, and the inspections for that time all pass and occupancy is granted, then that building would still be ok today as long as the following do not occur...

You make alterations to the restroom such as moving a toilet or sink to a different location,
You have a complete change of occupancy,
Or possibly... adding an addition to your building.

If any of the first 2 items would occur, the restrooms would have to be made 100% ADA accessible.
The third item would most likely make it a requirement to make the restroom 100% ADA accessible.

Now if the restrooms were only to be given a new look, like new floors or paint, then you would still be grandfathered in for ADA compliance.

You only have to make it 100% ADA compliant if major alterations are done.

If your landlord wanted to make it more user friendly for people with disabilities, that would be great, but he does not have to according to the code.

I think your building is pretty manageable for someone in a wheel chair having the ramps at both ends. The restrooms could be better, but I have seen worse.

I hope this helps. If you need to see any of the code, I printed off a couple of sheets that lay this out. I can drop them off to you.

Thanks,

Nick Foos

Pamela J. Shumaker

From: de la Serna, Arlen <adelaserna@co.wood.oh.us>
Sent: Thursday, August 31, 2017 4:43 PM
To: Pamela J. Shumaker; Tom Clemons
Subject: RE: ADA Restrooms

Pam and Tom,

Nick is correct. The ADA law has a "safe harbor" provision. The dates are key, that's why I was asking about the building's construction date and any renovations made. In essence, this is the "safe harbor" provision:

any of a facility's elements built or altered before March 15, 2012, and that comply with the 1991 Standards do not need to be changed to satisfy the 2010 Standards. However, if an element already existed but didn't comply with the 1991 Standards prior to March 15, 2012, this element must be modified to meet the 2010 Standards to the extent readily achievable.

The applicable federal regulation is 28 C.F.R. 35.150(b)(2)(i). It states in relevant part:

(2)(i) Safe harbor. Elements that have not been altered in existing facilities on or after March 15, 2012 and that comply with the corresponding technical and scoping specifications for those elements in either the 1991 Standards or in the Uniform Federal Accessibility Standards (UFAS), Appendix A to 41 CFR part 101-19.6 (July 1, 2002 ed.), 49 FR 31528, app. A (Aug. 7, 1984) are not required to be modified in order to comply with the requirements set forth in the 2010 Standards.

I don't know what the 1991 (ADA Standards for Accessible Design) or the 2010 Standards (Current Enforceable Accessibility Standards) require. Nick Foos probably knows that as he is the building expert.

I hope this answers your question. Let me know if you have a follow-up question. Thanks.

Regards,
Arlen

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David B. Wilson
President

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September 1, 2017

Greenbriar, Inc.
445 East Wooster Street
Bowling Green, Ohio 43402
ATTN: David Maurer

RE: Field Narrative Report following verification of the building's existing common restrooms (men's and women's) as to current ADA compliance requirements at 745 Haskins Road (Haskins Landing Complex), Bowling Green, Ohio 43402.

David,

I conducted an on-site visit on September 1, 2017 at 10:30am to verify the existing conditions and geometry of the existing building's common restroom facilities and their orientation of fixtures per current ADA and OBC Code requirements and allowable exceptions. The following information and data reflects my findings and your considered elective added adjustments/components to the restrooms to maintain compliance. Also, this building will maintain similar tenants and not have any change of use conditions.

The existing restrooms are not being renovated and can remain in place, in use as is. The geometry of both restroom spaces allow for proper room to maneuver a wheelchair; at least one water closet per restroom has grab bars and a 3' partition door opening. The owner plans to install an 18" vertical grab bar per code dimensions/height at each water closet at this time and may insulate the lavatory water lines and drains as well. The restrooms do not need to be altered or changed for any compliance reasons/requirements at this time as per code/exceptions of Sections 3401 (existing buildings/structures), 3401.2 (maintenance), 3404.1 (alterations), 3405.1 (repairs), 3412.1 (compliance alterations) 2011 Edition OBC since no renovation or remodeling is planned or taking place.

Thus, the current existing restrooms are ADA acceptable and compliant.

Respectfully,

David B. Wilson, President
S2F Corp.