

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES
BOARD OF WOOD COUNTY**

JOINT COMMITTEE MEETING MINUTES

June 14, 2017

ADAMHS BOARD MEMBERS PRESENT: Tom Kiger, Doug Cubberley, Stan Korducki, Randy Rothenbuhler, Casey Cromwell, Sue Moore, John Alexander, Marc Jensen, Jennifer Cumming and Allan Baer

ABSENT: Cary Wise (E), Leanne Eby (E), Erin Hachtel (E), and Bev Hirzel (E), and Patrick Wise (E)

GUEST: Lottie Wilson, Theresa Butler, Kathy Mull, Aeryn Williams, John Betts, John Fortner, Amanda O'Neill, Cory Bears, Lynda Sheets, Janelle LaFond, Kyle Clark, Mindy Ward, Stephanie Calms, Amy Coe, Jessica Schmitt, Jim Schultz, Joel Brownfield, and Courtney Schafer

BOARD STAFF: Tom Clemons, Lorrie Lewandowski, Chris Streidl, Julie Launstein, and Britni Fackler

1. **Draft FY 18 Community Plan-**Stan Korducki made a motion to propose a resolution to approve the FY 18 Community Plan to the full Board, Allan Baer seconded. All ayes passed, motion carried.

2. **Board April Financial Statements and Schedule of Bills-** As there were no questions or concerns raised, this will be carried forward to the Board Meeting in the consent agenda.

3. **Board Financial Long Range Projection**

Julie Launstein went over the long range projection sheets. She mentioned if we continued to budget and actually spent the entire budget, we would be in trouble in 2020. We don't intend to spend what we budget but we need to be aware of this. Clemons noted that we need to look at levy strategies earlier in FY18. Finance and Administration Committee can review this at the August meeting and the matter can come before the Board.

Sequential Intercept Model (SIM) documents were distributed and Chris Streidl went over the intercepts. The large sheet is the SIM in a flow chart format explanation of how it works in Wood County. The red indicates if Board approves the mobile crisis. Yellow highlights are key targets for Criminal Justice consultant position, if it gets approved. We don't have a bad system, but there is room for improvement.

4. **FY 18 Board Budget**

Clemons provided salary ranges from the public sector and reported private sector information. Chair Tom Kiger stated this met the requirements of policy three. Stan Korducki made a motion to propose a resolution to approve the FY 18 Board Budget to the full Board, John Alexander seconded. All ayes passed, motion carried.

5. **Summary of Changes in FY 18 Contracts**

Clemons mentioned that Arlen de la Serna is working on FY 18 contracts now. Discussion on funding, deadlines and penalties were discussed as well as incentives for agencies. Alexander suggested the Finance and Administration discuss what is in the best interest for all in considering penalties and this should also be discussed by the Program and Outcomes Committee. One member was not in favor of

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any penalties and was concerned with looking at cuts/penalties without knowing more information. Arlen de la Serna will have finished by Monday late afternoon. We will send a copy of the contracts. We could also hand deliver or put on website. We are paying same fee rates for FY 18. Clemons stated that there will need to be significant cuts in funding for FY 19 and this should not be overlooked by anyone. John Alexander made a motion to propose a resolution to approve the contract changes implementing items 1-4 of the Executive Directors contract changes memo, Marc Jensen seconded, There was one no vote. All ayes passed, motion carried. More discussion will be held at the Board Meeting then a vote will be required.

6. Agencies FY 18 Funding Requests and Director Recommendations - The column below includes the Executive Directors recommendation for FY 18 funding by agency. The Joint Committee proposed changes are in parentheses.

Harbor \$4,422,984 (Joint Committee recommends increasing to \$4,467,156)*

CRC \$2,472,224

ESC: \$669,684

FSNO: \$454,857

ARM: \$188,055-

Zepf: \$694,265

NAMI: \$221,359 (Joint Committee recommends decreasing to \$215,359)*

Cocoon: \$105,000 (Joint Committee recommends increasing to \$136,000)*

Approx total: \$9,228,428 for agencies. The total system of care budget would be slight decrease overall about half million dollars.

There is a possibility of state funding for a regional Crisis Stabilization and Detox Unit. Clemons and others are advocating such a center be located in Bowling Green. This is critical for Wood County.

ARM- Increase of \$10, 825. Randy Rothenbuhler made a motion to propose a resolution to approve the ARM Contract to the full Board, Allan Baer seconded. All ayes passed, motion carried.

Cocoon- Tom Kiger recused himself from being the Board Chair position and passed duties off to the Vice Chair on this matter. He spoke as a regular Board member on Cocoon. He noted that the Cocoon now has asked for \$31,000 more than originally requested. They turned away 37 families last year. He recommends supporting the \$31,000 increase for the next fiscal year. Tom Kiger made a motion to propose a resolution to approve the revised budget proposal for FY 18 with Cocoon to the full Board, John Alexander seconded. Doug Cubberley abstained. All ayes passed, motion carried. Motion carried.

CRC- No questions or comments. Randy Rothenbuhler made a motion to propose a resolution to approve the FY 18 Contract with CRC to the full Board, Casey Cromwell seconded. All ayes passed, motion carried.

ESC- It was mentioned that we should possibly take a hard look in the future in administrative cuts. Marc Jensen made a motion to propose a resolution to approve the FY 18 Contract with ESC to the full Board, Allan Baer seconded. All ayes passed, motion carried.

FSNO- Instead of grant funding the Criminal Justice position, Family Services will provide services in the jail and may be provided by more than one person, so they are not limited to one person. We are

proposing hiring a consultant part-time to gather data and report. This will be an independent contractor not through an agency. In March we will look at gaps. Doug Cubberley made a motion to propose a resolution to approve the FY 18 FSNO contract to the full Board, Randy Rothenbuhler seconded. All ayes passed, motion carried.

Harbor- There was an error in third paragraph, please ignore FY 17, and redact entire reference line. After talking with Harbor today there was an opportunity the Connection Center. The Connection Center is very small and crowded. There is space further down the road and the differential cost would be \$44,000 for rent. There is more space and four bathrooms and allow for more privacy. Then new space is double the space they have now and includes utilities and renovations. John Alexander Motion to accept the Executive Directors recommendation but withdrew. Allan Baer made a motion to propose a resolution to approve the FY 18 Harbor Contract to the full Board, Doug Cubberley seconded. All ayes passed, motion carried.

NAMI- It was a concern of one member to fund travel to seminars out of state. It was suggested they could seek outside assistance or fundraising. Also we are spending about \$60,000 for PR which seems like a lot of money. We can't afford to spend \$60,000 which \$40,000 is for NAMI. Every time we do needs assessment we always mention we need to get the word out more. It was suggested that we need to contact every household every year informing them of what services are available. John Alexander suggested removing \$6,000 for travel expenses. Another member mentioned that most of people going to the conference are people who have Mental Illness and they can't always pay. Some pay for self and others to attend. This is an educational/learning conference. Stan Korducki made a motion to propose a resolution to approve the FY 18 Board Budget to the full Board, John Alexander seconded. All ayes passed, motion carried.

John Alexander moved that we reduce the Executive Directors recommended amount by \$6,000 for a total of \$215, 359, made a motion to propose a resolution to approve the FY 18 NAMI contract with the adjusted amount, Stan Korducki seconded. Roll call taken resulting in five yes votes and four no votes and one abstained. This did pass. All ayes passed, motion carried.

Zepf- This is \$260,872 more than last year. New funds are going to Women's Recovery housing and Mobile Crisis response. Allan Baer made a motion to propose a resolution to approve the FY 18 Zepf contract to the full Board, Doug Cubberley seconded. All ayes passed, motion carried.

7. Draft FY 18 System of Care Budget and Budget Narrative

This will be updated and brought forward to the full Board. It was recommended to add the \$69,167 increase * see revised numbers above. Stan Korducki made a motion to propose a resolution to approve the FY 18 Board Budget to the full Board, John Alexander seconded. All ayes passed, motion carried.

Randy Rothenbuhler made a motion to propose a resolution to approve the FY 18 System of Care Budget reflecting the revised amount of approximately \$9,297,583, Doug Cubberley seconded. All ayes passed, motion carried. Julie Launstein mentioned the total system of care budget is actually \$11,558,910.

8. Estimate of Revenue for Calendar Year 2018

This is required annually for the county budget commission in July. Doug Cubberley made a motion to propose a resolution to approve the Estimate of Revenue for CY 18 to the full Board, Jennifer Cumming seconded. All ayes passed, motion carried.

9. Board Meeting Preparations- See above.

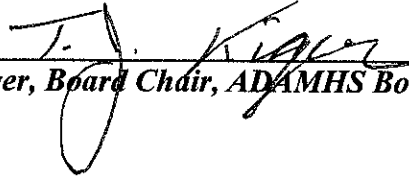
10. Other

Ayern Williams reported the Burger Bash and Dash is set for June 24th. This will benefit FSNO.

Stan Korducki made a motion to adjourn meeting, Marc Jensen seconded. There being no further business, the meeting was adjourned at 6:34 p.m.

Submitted by: Britni Fackler, Board Secretary

Approved by:



Tom Kiger, Board Chair, ADAMHS Board of Wood County

6-26-17
Date