

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF WOOD  
COUNTY

**EXECUTIVE COMMITTEE MEETING MINUTES**

**November 16, 2017**

**COMMITTEE MEMBERS PRESENT:**

● Randy Rothenbuhler ● Doug Cubberley ●

**ABSENT:** Leanne Eby and Stan Korducki

**GUESTS PRESENT:** Steve Benjamin, Harbor

**ADAMHS BOARD STAFF PRESENT:** Tom Clemons, Julie Launstein, and Cheryl Critton

Chairperson Cubberley called the meeting to order at 4:00 p.m.

**New Business:**

**Long Term Fiscal Projections and Analysis:** Finance Director Launstein shared the last five fiscal year actual revenue and expense data, anticipated FY 2018 data and the impact on the fund balance with the Committee. Right now, it's uncertain how BH Redesign and Medicaid Managed Care will impact these projections. Director Clemons stated we will need to start looking at \$500,00 in cuts for FY 19. Staff will be meeting with providers in December to discuss cost saving measures. Recently, Family Service and Unison merged their business operations, this is a positive step considering the uncertain future of BH Redesign and Managed Care.

There will be more data available regarding the upcoming levy early in 2018. This information will assist the Board in deciding renewal, replacement or new millage. The Board must seek Commissioner approval to be on the ballot in May. It was discussed that we should have a Board retreat in March or early April.

**Governors Awarded-Drug Free Community:** The Wood County ADAMHS Board was recognized by the Governor's office for work on the Drug-Free Workforce Community Initiative.

**OMHAS Email on Problem Gambling Efforts:** Director Clemons received an e-mail from Chief Stacey Frohnapfel-Hasson, Bureau of Problem Gambling at OhioMHAS to express appreciation for all Wood County has accomplished regarding problem gambling.

**Criminal Justice Consultant Report:** We have received the first quarterly report from Laura Fullenkamp. She has started communication, interviewing people and putting out survey is asking

for feedback on Sequential Intercept Mapping (SIM). She will do focus groups as a follow up. **State Grant: Engage 2.0 Process for Expanding Youth Services:** This is a federal grant for four million dollars a year, for, four years. The money is to improve and expand evidence based programming for youth. Expansion of wrap around program is another project they are looking at enhancing or expanding. This is informational for now and will be presented at the Wood County Family and Children's First Council.

**Culture of Quality Program for Board Quality Improvement:** Fonda Freeman from the Ohio Association of County Behavioral Health Authorities (OACBHA) met with Board staff to discuss the process of the Culture of Quality program and peer certification for Board Quality Improvement. The Board Association developments standards for ADAMHS Boards to implement and have been doing so since 2006. Board staff have started going through the more than 130 standards. This project could take a year to complete, but will result in more efficient operations.

**ADAMHS Board's Levy Results:** Tom Clemons distributed levy results from different ADAMHS Board which was provided by Steve Benjamin.

**Board Meeting Preparation:** There will be three action items for the November Board meeting. First action item: Approval of the temporary appropriations for CY 18. This is standard procedure every year and the Chair will ask for a motion from the floor. Second action item: There will be a resolution by the Board to approve the Executive Director's hiring of an unclassified position. Amy Coe was offered the Associate Director position and she accepted. Her start date is 1-29-18. The third action item is the Cocoon Contract. The official award notice was delayed in Columbus but staff should have this notice prior to the meeting and it will included with the Board packet. The Cocoon contract already Board approval and is in the budget.

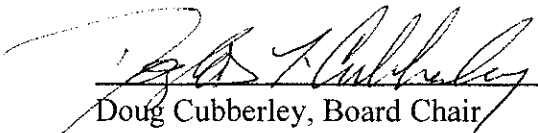
**Other:** There will be a free Naloxone training at the Wood County Library on December 5<sup>th</sup> from 5:00-7:30 p.m. Funding for this training is provided by Project Dawn.

Director Clemons reported that Harbor is also planning on sending staff to DBT training, along with A Renewed Mind, Family Services/Unison, Children's Resource Center and Arrowhead. Clemons believes Hancock County will also send a team. Other Boards and hospitals may participate.

**Public Comments:** None at this time

**Adjourn:** Meeting was adjourned at 4:40

**Approved by:**

  
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Doug Cubberley, Board Chair  
ADAMHS Board of Wood County

12/9/17  
Date

**Submitted by: Cheryl Critton, Data Coordinator**